



DEGREE PLAN CHANGE FORM
\*\*\*\* GRADUATE \*\*\*\*

This form is to be used to make changes in an already submitted degree plan or to waive/substitute or otherwise make changes in published degree requirements. If any course involved is a transfer course, please indicate where the course was taken (checking for appropriate accreditation), in what year, and the number of credit hours (being sure to convert quarter hrs to semester hrs) For transfer hours, please follow the prefix and numbering guide provided in the current copy of the WNMU Catalog. If a course is over 7 years old, this form will need to be turned in with a petition for validation of graduate courses over seven years old. Please note, an "equivalent" course means the two courses cover equivalent content, whereas "substitution" recognizes that while the courses are different, counting one for the other is appropriate and still facilitates the completion of essential degree requirements.

Student's Name: \_\_\_\_\_ W#: \_\_\_\_\_

Degree: \_\_\_\_\_ Major: \_\_\_\_\_

Major Advisor: \_\_\_\_\_ Estimated Graduation at WNMU (for 7-year validation consideration): \_\_\_\_\_

Table with 4 columns: Course Changes, Course, Course, Check One. It contains three rows for course changes, each with fields for course details, department/course number, and options for Equivalent, Substitute, or \*Approved by.

\*Must be signed/approved by the Department Chair/Assoc. Dean/ Dean with authority over the prefix listed in the right column.

WAIVERS:

Table with 5 columns: Dept./Course No., Credits, Course Title, Brief reason, Approval (Chair/Assoc Dean). It contains two rows for waiver entries.

OTHER CHANGES:

\_\_\_\_\_
\_\_\_\_\_

Signatures

Student: \_\_\_\_\_ Date: \_\_\_\_\_
Advisor: \_\_\_\_\_ Date: \_\_\_\_\_
Dept. Chair: \_\_\_\_\_ Date: \_\_\_\_\_
Dean of College: \_\_\_\_\_ Date: \_\_\_\_\_
Grad. Division: \_\_\_\_\_ Date: \_\_\_\_\_
Rec'd in Registrar Office: \_\_\_\_\_ Date: \_\_\_\_\_