



Western New Mexico University – Enrollment Certification Form

To Whom it May Concern;

This Enrollment Certification Form is to confirm enrollment at Western New Mexico University [WNMU] for the student noted below. Pre-Registration does not mean that the student will attend classes for the term specified.

Student Information:

Student Name:				WNMU Student ID:		
WNMU Email Address:				Other Email Address:		
Term[s] for this Request:	Summer:		Fall:		Spring:	
Term START Date:				Term END Date:		
Academic Year:						
Student Level for this Request:	Undergraduate:			Graduate:		
Student is Currently:	Pre-Registered:			Enrolled:		

Enrollment Information:

Undergraduate Level [Fall/Spring/Summer]:	
	Full-Time: 12 or More Credit Hours
	Three-Quarter Time: 9-11 Credit Hours
	Half-Time: 6-8 Credit Hours
	Less than Half-Time: 1-5 Credit Hours

Graduate Level [Fall/Spring]:		Graduate Level [Summer]:	
	Full-Time: 9 or More Credit Hours		Full-Time: 6 or More Credit Hours
	Three-Quarter Time: 7-8 Credit Hours		Three-Quarter Time: 5 Credit Hours
	Half-Time: 5-6 Credit Hours		Half-Time: 3 Credit Hours
	Less than Half-Time: 1-4 Credit Hours		Less than Half-Time: 1-2 Credit Hours

Office of the Registrar Signature:

Registrar Representative Signature:		Date:	
Title of the Registrar Representative:			

RETURN the COMPLETED and SIGNED form to:

- Email: registrars@wnmu.edu; Phone: 575-538-6118
- Mail: 1000 W. College Ave., PO Box 680, Silver City, NM 88062
- Be sure to complete all REQUIRED sections with SIGNATURE and date.
- Any Duplicate Diploma – Cover Order Form that DOES NOT INCLUDE required signatures or completed required fields will be denied upon submission to registrars@wnmu.edu.